

Guidance on Completing PBP Entry Form (Online) for AUK Members

Note that ACP has said that online entries will be processed first and so you are more likely to get your choice of bike inspection time and start time if you use ACP's online form, which will be available from 11 June onwards.

Be aware that, though I have seen the draft version of ACP's online form, I haven't seen the final version. The following guidance is based on the draft version of the form, so the precise wording of section headings may have changed. The final version of the form will presumably closely parallel the paper entry form, which has now been published.

You may find it helpful to read ACP's PBP rules and guidance concerning the paper entry form, which can be found at:

<http://www.paris-brest-paris.org/EN/index.php?showpage=41>

You will also find my guidance on the paper entry form on the AUK website.

Please carefully read these notes before you fill in the online form.

There are two stages in entering PBP via ACP's online form:

- 1—Complete the online form. You will receive your entry number and confirmation that your entry has been received by ACP.
- 2—Send me your confirmation, the requisite accompanying documents, and a sterling cheque payable to AUK for the entry fee and any optional items. AUK will check and forward all entries to ACP, along with a single payment for all AUK entrants.

I am assuming that ACP's confirmation will include details of any optional items you have ordered. **If it does not, you will need to include this in the information you send me.**

If you're unsure about how to fill in the form, please call me.

Guidance on specific sections of the online entry form:

Participant Information and Address—Fill in all the applicable details.

Federation—Choose 'Non-French' from the dropdown list

Club Identification—You need to give your country, the name of your club or CTC DA, and the club's ACP number. You can find the club's ACP number on the AUK website as follows:

- Click on *Index* on the home page, then click *Results* in the blue sidebar that appears.
- Click on the *PBP Hopefuls* link.

- Click on the *ACP numbers* link in the preamble to the PBP Hopefuls list, then click on the *Show* button at the top right of the next screen. A full list of clubs and DAs and their associated numbers will appear.

If you aren't a member of another club or DA, or if your club doesn't have an ACP code, put 'Audax UK' as the name of your club and '012001' as the club ACP code.

Type of Bicycle—Check the type of machine that you will be riding on PBP.

Note that tandem riders must each submit an entry, but the entries must be clipped together.

If you will be riding a recumbent bike, check the *Special bike* box. If you will be riding a recumbent trike you can check either the *Special bike* or *Trike* box.

Departure Choice—Check your desired choice. In general I'd advise opting for the 90-hour start if this will be your first PBP. Tandems, recumbents, and other funny machines should take either the 2100 start on 20 August (90 hour) or the 0445 start on 21 August (84 hour).

Support Vehicles—Check *Yes* or *No* as appropriate. If several riders are sharing a support vehicle, nominate one 'responsible' rider, who will receive the appropriate documents from ACP. (If you're on the Baxter trip, you don't need to check the *Yes* box).

Homologation Numbers—Each of your brevet cards from qualifying events will carry a sticker from Audax Club Parisien showing a brevet number. Enter the six-digit brevet number from each qualifying distance here.

If you haven't received your brevet card from the 600 qualifier by the time you complete the entry form, please check the AUK website. Homologation numbers will be posted there shortly after the 600 qualifiers take place.

If you don't have the homologation number for your 600, complete the *Date* and *Organising Club* fields, and ACP will locate the number for you (please see the note on page 3). Don't forget to fill in the *Number of Paris-Brest-Paris Randonneur you have entered* field.

Extra Items—AUK will submit a single cheque in euros to cover the entry fees and optional items for all its members.

Choose any optional items such as jerseys and pre-event meals.

Then work out the total sterling cost of your entry and optional items as follows:

- Entry fee: £75
- Meal: £8.50 each
- Cancellation insurance: £2.00

- Additional DVD: £7.00 each
- Jersey: £20.50 each

Write a cheque payable to AUK for the total cost of your entry and optional items.

Please double-check your arithmetic.

Payment Tally—Choose *No* from the *Fee for each foreign cheque payment not payable in euros* dropdown. AUK will pay in euros on your behalf.

Long-Term Free Parking—If you drive to the start you can secure a free parking space for the duration of PBP if you check the *Yes* box.

Bicycle Inspection—This will take place on the Sunday before PBP. Enter your choice of time (there's no guarantee that you'll get your desired slot, though).

Note: If you don't have a homologation number for your 600 qualifier, this table gives the dates, start location, organising club, and organising club ACP code for all the UK 600s.

19/05/07	Chepstow	Bristol DA	012004
25/05/07	Charnock Richard	Peak Audax	012959
26/05/07	Hailsham	AUK (south)	012001
26/05/07	Waltham Abbey	Willesden CC	012889
02/06/07	Derby	Derby DA	012010
02/06/07	Edinburgh	Audax Ecosse	012942
09/06/07	Bynea	Swansea DA	012060
09/06/07	Exeter	Exeter Whs	012345
09/06/07	Hazel Grove	Peak Audax	012959
09/06/07	Tranwell	Velo Club 167	012953
16/06/07	Dalmeny	Audax Ecosse	012942
16/06/07	Mytholmroyd	West Yorkshire DA	012058
16/06/07	Newport	Cardiff Byways CC	012955

Documents That Must Accompany Your Entry

Once you have completed the online entry form you will receive a confirmation of receipt of entry from ACP. Print this out and send it to me with:

1—A medical certificate less than three months old. I get my GP to write a note saying: 'I know of no medical reason why Mr Peter Marshall should not ride Paris-Brest-Paris.'

2—A photocopy of an insurance certificate. Most ordinary travel insurance policies will do, but check the exclusions.

3—An identity photo 3.5cm by 2.5cm with your forename and surname on the back. **This is not the standard UK passport photo size. You will have to trim your photo carefully to the required size.**

4—Three self-addressed self-adhesive labels at least 8cm by 4cm.

5—A sterling cheque made payable to AUK for the total cost of your entry and any optional items.

Please use paperclips, **not** staples, to keep your confirmation and accompanying documents together.

Send the confirmation and documents listed above, **unfolded**, in an A4 envelope to:

Peter Marshall (PBP Entries)
12 Ridge Hall Close
Caversham
Reading RG4 7EP

This will require at least a *Large Letter* stamp, not an ordinary First Class stamp. Make sure you use adequate postage—I'll be too busy to traipse off to the post office to ransom inadequately stamped mail.

Entries must reach me by 25 June at the latest.